

CLEE OTTAWA MAY CONFERENCE 2019

REGISTRATION FORM

Please complete this form, fill out the requested information and return it by:
Friday, May 3, 2018 with your payment made payable to **CLEE Ottawa** and send it to:
(You may return the form via e-mail and mail/email the payment.)

Christine Adam-Carr

29 Snowberry Way

Stittsville, ON

K2S 1P3

(Christine.adamcarr63@gmail.com)

Name of Exchangee:

Home Country and State:

Ontario Address:

Email Address:

Telephone Number:

Name of Accompanying Spouse:

Names and ages of any accompanying children:

Do you have any special dietary needs?

School Visit on Friday (please indicate your choice): Elementary Secondary

For billeting information please contact Nancy Connors at consulf@sympatico.ca

Payment: Adults at \$150 each Children at \$50 each Total

Please register before Monday, May 5, 2019.

We will send an email confirming your registration with more details about the events.

Payment Information

Payable by e-Transfer money, order or cheque made out to CLEE Ottawa by May 3, 2019.

Conference fees cover Friday's lunch, barbecue, Saturday's lunch, presentation, bike/canal tour, dinner and our organization expenses.

We've now set things up with our financial institution to accept and send e-payments. Here are some guidelines that may be of help.

To send an Interac e-Transfer for your registration:

Login to online or mobile banking at a participating financial institution

- Choose Interac e-Transfer within the Transfer/Payment menu options
- Select a recipient by entering an email address (christine.adamcarr63@gmail.com)
- Fill in the Interac e-Transfer information (dollar amount, account from which to withdraw, a security question that only the recipient will know the answer to and optional personal message).
- Follow the instructions to confirm the information and complete the transfer

If you haven't signed up for online or mobile banking, contact your financial institution or visit their online banking website to sign up.

We also will accept money orders or bank drafts included with your registration form, which can be emailed or sent by post to:

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